

1.6 HEALTHY BRAIN STEERING COMMITTEE MEETING AGENDA

Community Name: _____

Meeting Date: _____

Meeting Time: _____

Location / Virtual Link: _____

Facilitator: _____

Note Taker: _____

MEETING AGENDA

Agenda Item	Suggested Time
1. Welcome & Introductions	5 minutes
2. Review Previous Action Items	10 minutes
3. Community Updates & Progress Since Last Meeting	10 minutes
4. Review Current Healthy Brain Community Activities	15 minutes
5. Barriers, Challenges & Problem-Solving Discussion	15 minutes
6. Decisions Needed	15 minutes
7. New Action Items & Assignments	10 minutes
8. Next Steps & Upcoming Activities	5 minutes
9. Confirm Next Meeting Date	5 minutes

MATERIALS TO REVIEW

- ☐ 8.1 Program Planning Worksheet
- ☐ 1.7 Steering Committee Meeting Log
- ☐ 8.5 Evaluation Data
- ☐ 2.1 Community Brain Health Assessment Results
- ☐ Partner Updates
- ☐ Other: _____

NOTES
